

Freshservice Manual Sync

Last Modified on 01/15/2026 7:52 pm EST

Manual synchronization in Freshservice happens via the **Exalate** button in the **Entity Sync Status** Panel present under the Exalate admin console.

Note: The Sync Status Panel is available under the specific entity (i.e, issue, work item, tickets, Cases, etc) view in Jira, Zendesk, Azure DevOps, and Salesforce.

For other platforms like Freshdesk, GitHub, ServiceNow, including Jira, Zendesk, Azure DevOps, and Salesforce, this button is available under the Exalate admin console in the **Entity Sync Status** tab.

Exalate the Issues from Freshservice

1. Go to the **Entity Sync status** tab in the Exalate admin console.

2. This sync panel provides a view of the status of the entity under sync. You can also find the remote entity link in there if it is available.

Enter the ticket number. Then click on the Search button.

In case the entity is already under synchronization you see the entity status and the remote issue link in case it's available.

Entity Sync status

The sync panel displays the entity's synchronization status. If available, you'll also find a link to the remote entity.

*Select an entity type ⓘ

ticket

▼

*Entity URN

Your entity's distinct identifier. See [documentation](#) for more detail.

143

Refresh

Status: NOT SYNCHRONIZED

Exalate

Connect

3. **Exalate** the Issue

If the entity is not synchronized, 2 buttons at the bottom of the Exalate panel are displayed:
Exalate & Connect.

Exalate allows you to synchronize & create a new entity on the destination instance.

Connect allows you to connect 2 existing entities present in both instances.

- 3.1. To Exalate an issue, click the **Exalate** button.
- 3.2. Choose the name of the Connection you have created.
- 3.3. Click Exalate.

Exalate?

You are about to synchronize the issue 1442.

Connection*

Select a connection

▼

Product

[About Us](#) ⓘ

[Release History](#) ⓘ

[Glossary](#) ⓘ

[API Reference](#) ⓘ

[Security](#) ⓘ

[Pricing and Licensing](#) ⓘ

Resources

[Subscribe for a weekly Exalate hack](#) ⓘ

[Academy](#) ⓘ

[Blog](#) ⓘ

Cancel

Exalate


You are able to see the progress of the synchronization within the panel.

[YouTube Channel](#) 

[Ebooks](#) 

Still need help?

[Join our Community](#) 

[Visit our Service Desk](#) 

[Find a Partner](#) 