

# Login to New Exalate

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Before accessing New Exalate, you need to activate your account and set up secure authentication. This helps prevent unauthorized access and adds an extra layer of security.

One-time password (OTP) verification is used as part of this process. Here's how to activate your account and set it up:

## Activate Your Account

When your account is created, you'll receive an email with an activation link. This link expires in **24 hours**, so be sure to follow the steps mentioned here promptly.

1. Open the email and click the **activation link**.
2. Verify your email address as prompted.
3. Set up a **One-Time Password (OTP)** authentication (see below).
4. Create a **new password** for your account.

Once these steps are completed, your account is activated, and you can log in to SyncRoom at any time.

## Setting Up OTP Authentication

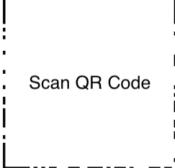
For security purposes, Exalate requires OTP authentication using a mobile app. To set it up:

1. Download an authentication app on your phone.
2. Scan the **QR code** displayed during setup using the app.
3. Enter the generated code to confirm the setup.

You need to set up Mobile Authenticator to activate your account.

### Mobile Authenticator Setup

1. Install one of the following applications on your mobile:
  - Microsoft Authenticator
  - FreeOTP
  - Google Authenticator
2. Open the application and scan the barcode:



Scan QR Code

[Unable to scan?](#)

3. Enter the one-time code provided by the application and click Submit to finish the setup.

Provide a Device Name to help you manage your OTP devices.

**One-time code \***

**Device Name**

Sign out from other devices

**Submit**

## Logging into New Exalate

Once your account is set up:

1. Go to the [login page](#).
2. Enter your **email and password**.
3. Open your authentication app and enter the **OTP code** when prompted.
4. Click **Sign In** to access your dashboard.

If you ever need to reset your password or OTP settings, refer to the **Account Recovery** section.

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